

Application for Employment

Thank you for your interest in joining Maroba's team of passionate people:

- We ask that you please complete this **Application for Employment Form**, and attach your **Resume** and a brief **Cover Letter** for Maroba's review and consideration
- Your completed application should be submitted via email to careers@maroba.com.au

APPLICATION

What position are you applying for?

How did you hear about an employment opportunity at Maroba (please tick one)?

Maroba Website Seek Facebook Word-of-Mouth Other: _____

Have you previously worked for Maroba (including as a contractor/agency/student/volunteer)? Yes No
If yes, what position did you hold and when did you start/finish?

PERSONAL DETAILS

Your Name:

Your Address:

Your Email:

Your Home Phone:

Your Mobile:

Are you an Australian Citizen? Yes No

If no, do you have an Australian work entitlement (e.g. working visa)? Yes No

Please provide details, including any visa restrictions:

EMPLOYMENT HISTORY

Please provide details of your two (2) most recent employers:

<i>Position</i>	<i>Employer</i>	<i>Start Date</i>	<i>End Date</i>
1.			
2.			

QUALIFICATIONS

What relevant qualifications/certificates/licences do you hold (please tick all relevant boxes)?

- | | |
|--|--|
| <input type="checkbox"/> Certificate III Aged Care (or equivalent) | <input type="checkbox"/> Current First Aid Certificate |
| <input type="checkbox"/> Certificate IV Aged Care (or equivalent) | <input type="checkbox"/> Medication Assist Skill Set / Units of Competency |
| <input type="checkbox"/> Registered Nurse (AHPRA) | <input type="checkbox"/> Enrolled Nurse – authorised (AHPRA) |
| <input type="checkbox"/> Post Graduate Aged Care Qualification | <input type="checkbox"/> Enrolled Nurse – with notation (AHPRA) |
| <i>Please specify:</i> _____ | <input type="checkbox"/> Certificate IV Training & Assessing |

Other (e.g. student nurse, hospitality, administration, trade, degree, diploma, professional registration)

Please specify: _____

Do you hold a current drivers licence? Yes No

WORK PREFERENCES & AVAILABILITY

What is your preferred employment status (please tick all relevant boxes)?

Casual Part-time Full-time Trainee

What is your preferred number of rostered shifts per week?

1-2 shifts 3-4 shifts 5 shifts

What are your preferred shifts (flexibility is highly desirable - please tick all relevant boxes)?

Weekday Morning Shifts Weekday Afternoon Shifts Weekday Night Shifts Business Hours Only
 Weekend Morning Shifts Weekend Afternoon Shifts Weekend Night Shifts

HEALTH & SAFETY

Do you have any physical or psychological condition(s) that may affect your ability to safely perform the inherent requirements of the position you are applying for? Yes No

If yes, please provide details:

Are there any workplace adjustments that may need to be considered by Maroba, including any special arrangements for an interview process? Yes No

If yes, please provide details:

EMPLOYMENT REFERENCES

Please provide details of two (2) work-related Referees (*must be a supervisor or manager level*):

<i>Referee's Name</i>	<i>Referee's Position</i>	<i>Company/Employer</i>	<i>Referee's Contact Number</i>
1.			
2.			

DIVERSITY (OPTIONAL**)**

Are you of Aboriginal and/or Torres Strait Islander decent? Yes No

Do you have a non-English speaking background? Yes No

If yes, what other language(s) do you speak fluently?

Do you have any special talents or skills (such as musical instruments, singing, massage, arts and crafts, cultural coordination, IT/computers etc.) that you may be willing to share with Maroba residents and staff?

If yes, please provide details:

RESUME & COVER LETTER

Is your **Resume** attached? Yes No

Is a brief **Cover Letter** attached? Yes No

APPLICANT DECLARATION

- I declare that all of the information provided in my application for employment is complete and accurate.
- If required by Maroba, I agree to fully participate in Maroba's pre-employment background checks, which may include but not be limited to: work rights check, work references, national police check, statutory declaration, qualifications check, functional assessment, drug and alcohol screening, and psychometric assessment. I understand and accept that my participation in such background checks does not in any way imply or equate to an offer of employment with Maroba.
- I understand and accept that if I receive an offer employment from Maroba, the offer will be subject to the satisfactory completion of Maroba's pre-employment background checks, as determined by Maroba.

Applicant Signature:

Date: