



External Day Excursions Risk Assessment Form

To be submitted 48 hours prior to the event

Thank you for completing this form which if needed will assist with contact tracing. We will not make contact with the organiser, unless we wish to ask some questions of the event.

Resident Name	
Suburb	
Date of Day Excursion	
Pick up Time	
Anticipated Return Time	
Location of Visit (Town)	
Venue size	
Place to be Visited	
Number of People Attending	
Where do these people live (Towns)?	
Has any person in attendance: <ul style="list-style-type: none">• returned from overseas or interstate in the past 14 days• been in contact with someone confirmed to have COVID-19 in the past 14 days• are unwell, including with a fever or symptoms of acute respiratory illness (such as cough, sore throat, runny nose, shortness of breath)• attended high risk events such as protest rallies	
Name of Person Completing Form	
Signature	
Date	
Contact Number	

Reviewed By (Staff)	
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SOCIAL DISTANCING REQUIREMENTS MUST BE MET AT ALL ORGANISED EVENTS.

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58 Edith Street,
Waratah NSW 2298
t. 02 4935 0300
f. 02 4935 0305

Maroba Lodge
15 Myall Road,
Waratah NSW 2298
t. 02 4935 0350
f. 02 4967 7272

Maroba Terrace
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