



## Steps to Admission

So, you have decided that Maroba will be your new home.

Here's what you have to do to progress an application for admission.

Gather your documents for the completion of the application form

You will need;

- ACAT Assessment with the referral codes for residential permanent or respite care
- Medicare card
- Department of Veterans Affairs Care (if applicable)
- Pension Card

The application form is available on our website under Contact Us. Or copy and paste the following link into your Browser.

<https://www.maroba.com.au/accommodation-application-form/>

Allow at least 10 minutes to complete the form.

Once completed you will receive a copy of the application form in your inbox and our Customer Engagement Partner will also receive the application and will call you shortly for a discussion. We will spend some time with you discussing your application, our room costs, room choices and your financial situation. If you have not already viewed our facilities a tour can be arranged at this time. This initial discussion is important for both of us, as we want to get to know you or your loved one to ensure we are able to provide appropriate care and service.

If we are able to offer an appropriate room suitable for you or your loved one's care needs, our Customer Engagement Partner will be in touch shortly after the initial discussion to discuss the room we have available and the finer details including costings and possible date of admission.

If you choose to accept the room on offer there are a number of steps still to do and finalise before admission.

- Medications – medications are required to be in a single dose Webster pack. Your GP is contacted to request a medication chart and this is then forwarded to Whitebridge Pharmacy who supplies and delivers all our medications in the appropriate sized pack.



- General Practitioner - All residents in an aged care facility are to be under the care of a GP who is willing to attend the facility if required. We can assist with recommendations for a GP if your existing GP is not able to attend.
- Finances – a discussion with our Business Services Partner is recommended and possibly, depending on your financial situation, a financial advisor. There is a Basic Daily Care Fee, Means Tested Fee and depending on the outcome of an Income and Asset Assessment, a contribution to your room cost may be required. As Maroba is an additional service facility, the \$29 per day Maroba Advantage fee is also payable. More information on aged care finances is in our Residential Care Information Booklet available on our website or on the My Aged Care website - <https://www.myagedcare.gov.au/understanding-costs>.

On arrival you will be given our *Residents Handbook* which covers in detail everything about your new home including health and wellbeing, social life, how we communicate, health and safety.

We look forward to welcoming you to Maroba.

